

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
দুর্যোগ ব্যবস্থাপনা ও ত্রাণমন্ত্রণালয়  
দুর্যোগ ব্যবস্থাপনা অধিদপ্তর  
দুর্যোগ ব্যবস্থাপনা ভবন  
৯২-৯৩ মহাখালী বা/এ, ঢাকা-১২১২  
Web-site: www.ddm.gov.bd

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তারিখঃ ২৯/১০/২০১৪ খ্রিঃ


প্রোগামার  
দুর্যোগ ব্যবস্থাপনা অধিদপ্তর  
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৯২-৯৩ মহাখালী বা/এ, ঢাকা-১২১২।

বিষয়ঃ দরপত্র বিজ্ঞপ্তি দুর্যোগ ব্যবস্থাপনা অধিদপ্তরের Web-site: [www.ddm.gov.bd](http://www.ddm.gov.bd)-এ প্রকাশ প্রসঙ্গে।

দুর্যোগ ব্যবস্থাপনা অধিদপ্তরের অধীনে বিশ্বব্যাংকের অর্থায়নে বাস্তবায়িত ECRRP-D1 প্রকল্পের আওতায় ক্রয়কৃত মালামাল পোর্ট হতে ছাড়করনের জন্য C&F Agent নিয়োগের জন্য দরপত্র আহ্বান সম্বলিত বিজ্ঞপ্তি দুর্যোগ ব্যবস্থাপনা অধিদপ্তরের Web-site: [www.ddm.gov.bd](http://www.ddm.gov.bd)-এ প্রকাশের জন্য অনুরোধ করছি। Web-site-এ প্রকাশিত হবার পর নিম্নস্বাক্ষরকারীকে জানানোর জন্য অনুরোধ করা যাচ্ছে।

অনুগ্রহ পূর্বক পত্রের প্রাপ্তি স্বীকার করার জন্য অনুরোধ করা হল।

সংযুক্তিঃ দরপত্র বিজ্ঞপ্তি।

  
(দিলদার আহমদ)  
যুগ্ম সচিব ও  
প্রকল্প পরিচালক  
ECRRP-D1  
দুর্যোগ ব্যবস্থাপনা অধিদপ্তর।

**Government of the People's Republic of Bangladesh**  
**Department of Disaster Management**  
**Disaster Management Bhaban,**  
**92-93, Mohakhali C/A, Dhaka-1212, Bangladesh.**  
**Website: [www.ddm.gov.bd](http://www.ddm.gov.bd)**

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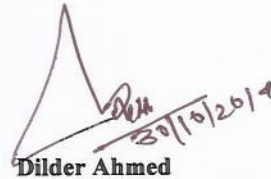
Date: 27/10/2014

## Invitation for Appointment of C&F Agent

1	Ministry/Division	Ministry of Disaster Management and Relief	
2	Agency	Department of Disaster Management	
3	Procuring entity name	Project Director, ECRRP-D1, DDM	
4	Procuring entity code	N/A	
5	Procuring entity District	Dhaka	
6	Invitation for	Appointment of C&F Agent.	
7	Invitation Ref. No.		
8	Date		
<b>KEY INFORMATION</b>			
9	Procurement method	<b>Open Tender Method (OTM) / National Competitive Bid (NCB)</b>	
<b>FUNDING INFORMATION</b>			
10	Budget and source of funds	IDA	
11	Development Partners	World Bank	
<b>PARTICULAR INFORMATION</b>			
12	Project/programme code (if applicable)	N/A	
13	Project/programme name (if applicable)	Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Sub-component D1: Disaster Risk Mitigation and Reduction	
14	Tender package No.		
15	Tender package name	<b>Appointment of C&amp;F Agent</b>	
16	Tender publication date	November 02, 2014	
17	Tender Last Selling Date	<b>November 23, 2014 up to 5:00 PM</b>	
		<b>Date</b>	<b>Time</b>
18	Tender Submission Date and Time	<b>November 24, 2014 by 02.00 pm</b>	
19	Tender opening date and time	<b>November 24, 2014 by 02.30 pm</b>	
20	Name and address of the office(s)	Address	
	Selling Tender Document	Department of Disaster Management (DDM), Disaster Management Bhaban (4 <sup>th</sup> floor) Room No. 506, 92-93 (4th Floor), Mohakhali C/A, Dhaka-1212, Bangladesh.	
	Receiving Tender Document	Department of Disaster Management (DDM), Disaster Management Bhaban (4 <sup>th</sup> floor) Room No. 507, 92-93 (4th Floor), Mohakhali C/A, Dhaka-1212, Bangladesh.	
	Opening Tender Document	Department of Disaster Management (DDM), Disaster Management Bhaban (4 <sup>th</sup> floor) Room No. 507, 92-93 (4th Floor), Mohakhali C/A, Dhaka-1212, Bangladesh.	
21	Place/date/time of Pre-tender Meeting (Optional)	Pre-tender meeting will not be held.	
<b>INFORMATION FOR TENDERER</b>			
22	Eligibility of tenderer	The tenderer shall submit with its tender the following documents:- a) Attested copy of C&F License & Enlistment Certificate (if any). b) Experiences of C&F services at least 02 (Two) years in Govt./Semi Govt./Autonomous organizations/Private Organizations (Enlistment copy must be enclosed for reference), c) Attested copies of updated Trade license, VAT Registration & TIN Certificate, last 01 (One) year tax return duly attested by 1st Class Gazetted officer/Notary Public. d) The tenderer (C&F Agent) must have current licence with working	



		permission in chittagong sea port & Hazrat Shahjalal International Airport (Where there is applicable on the basis of submitted offer). e) Attested copy of Bank Solvency certificate by covering Tk.25.00 (Twenty five) Lac only from any schedule Bank in Bangladesh. f) List of Manpower & Staff with this qualification & photocopy of renewal custom identity card. g) Membership Certificate from C&F Association.		
23	Brief description of works	<b>Appointment of C&amp;F Agent</b>		
24	Brief description of related services	Describe in Section 7 of Tender documents		
25	Price of tender document (BDT)	BDT 1000.00		
	Identification of package	Location	Tender security amount (Tk)	Contract Period
26	<b>Appointment of C&amp;F Agent</b>	Project Director, ECRRP, Sub-component D1, Department of Disaster Management, 92-93 (4th Floor), Mohakhali C/A, Dhaka-1212, Bangladesh.	<b>BDT 1,00,000.00 (Taka One Lac only)</b>	<b>12 months</b>
<b>PROCURING ENTITY DETAILS</b>				
27	Name of official inviting tender	Dilder Ahmed		
28	Designation of official inviting tender	Project Director, Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Sub-component D1		
29	Address of official inviting tender	Department of Disaster Management (DDM), Disaster Management Bhaban, Room No. 503, 92-93 (4th Floor), Mohakhali C/A, Dhaka-1212, Bangladesh.		
30	Contract details of official inviting tender	Tel. No.: 9859637, E-mail: <a href="mailto:dilder1984@gmail.com">dilder1984@gmail.com</a>		
31	a. The procuring entity reserves the right to accept or reject any or all tenders without assigning any reason. b. The provisions laid down in the "Public Procurement Act-2006" & "Public Procurement Rules-2008" shall be in compliance as prescribed in the tender documents.			

  
**Dilder Ahmed**

Director (joint Secretary) & Project Director,  
 Emergency 2007 Cyclone Recovery and Restoration Project (ECRRP), Sub-  
 component D-1,  
 Department of Disaster Management  
 Disaster Management Bhaban  
 92-93 (4<sup>th</sup> Floor), Mohakhali C/A, Dhaka-1212.  
 Tel. No.: 9859637, E-mail: [dilder1984@gmail.com](mailto:dilder1984@gmail.com)