

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
আরবান রেজিলিয়েন্স প্রকল্প (ডিডিএম অংশ)
দুর্যোগ ব্যবস্থাপনা অধিদপ্তর
বাড়ী নং#১২১, রোড নং#২১, (ডিওএইচএস), মহাখালী, ঢাকা।

স্মারক নং: ৫১.০১.০০০০.০২৯.০৭.০০১.১৮- ৯২

তারিখ:-০১/০৩/২০১৮ইং

বিষয়ঃ বিজ্ঞপ্তি প্রকাশ প্রসঙ্গে।

উল্লিখিত বিষয়ের আলোকে দুর্যোগ ব্যবস্থাপনা অধিদপ্তরের নিয়ন্ত্রনাধীন “আরবান রেজিলিয়েন্স প্রকল্প (ডিডিএম অংশ)” এর আওতায় Request for Quotation for Procurement of Telecom Equipment's (Land Telephone, PABX system, Mobile Phone etc. for PIU) Package No: BD-DDM-44874-GO-RGQ বিজ্ঞপ্তি দুর্যোগ ব্যবস্থাপনা অধিদপ্তরের ওয়েব সাইটে এবং নোটিশ বোর্ডে দেওয়ার জন্য অনুরোধ করা হলো।

সংযুক্ত: বর্ণনা মোতাবেক- ২ পাতা।

(মোঃ আব্দুল মান্নান)
প্রকল্প পরিচালক
আরবান রেজিলিয়েন্স প্রকল্প (ডিডিএম অংশ)
ফোন: ৯৮৪৩১২৩
ই-মেইল: ddm4rp.pdo@gmail.com

বিতরণ:-

- ১। পিএট, মহাপরিচালক মহোদয়ের সদয় অবগতির জন্য, দুর্যোগ ব্যবস্থাপনা অধিদপ্তর, ৯২-৯৩ মহাখালী ঢাকা।
- ২। প্রোগ্রামার, প্রবীর কুমার দাস, দুর্যোগ ব্যবস্থাপনা অধিদপ্তর, (ওয়েব সাইটে প্রকাশের অনুরোধ সহ)।
- ৩। আরবান রেজিলিয়েন্স প্রকল্প (ডিডিএম অংশ) এর অফিস নোটিশ বোর্ডে।
- ৪। অফিস কপি।

**Department of Disaster Management
Office of the Project Director
Urban Resilience Project (DDM Part)
Level-4, House # 121, Road # 21
DOHS, Mohakhali, Dhaka-1212**

**Request for Quotation for Procurement of Telecom
Equipment's (Land Telephone, PABX system, Mobile Phone
etc. for PIU), DDM
Package No: BD-DDM-44874-GO-RFQ**



Department of Disaster Management
Office of the Project Director
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Request for Quotation for Procurement of Telecom Equipment's (Land Telephone, PABX system, Mobile Phone etc. for PIU), DDM

Package No: BD-DDM-44874-GO-RFQ

RFQ No: 51.01.0000.029.07.001.18 - ০১

Date: 01-02-2018

To

1. The Urban Resilience Project- DDM Part has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 15 February 2018 at 2.00 p.m.** The envelope containing the Quotation must be clearly marked "**Quotation for Procurement of Telecom Equipment's (Land Telephone, PABX system, Mobile Phone etc. for PIU) DDM, Package No: BD-DDM-44874-GO-RFQ and DO NOT OPEN before 15 February 2018 at 2.30 p.m.**" Quotations received later than the time specified herein shall not be accepted.
6. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
7. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
8. All Quotations must be valid for a period of at least 30 days from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.



[Handwritten signature]

11. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
13. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
14. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
15. The supply of Goods and related services shall be completed within 15 days from the date of issuing the Purchase Order.
16. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 7 days of receipt of approval from the Approving Authority.
17. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

(Md. Abdul Mannan)
Project Director

Urban Resilience Project-DDM Part.

Tel: 02 9843123

E-mail: ddm.urp.pdo@gmail.com

Distribution:

1. DDM Notice Board.
2. Programmer, DDM for publication of the Notice in DDM web site on or before 05-03-2018
3. Notice Board, URP (DDM Part)
4. Office Copy.