

Invitation for Expression of Interest (EOI)  
For

Selection of Consulting Services for  
Detailed Design, Tender Assistance, Construction Supervision and Other Related Services of the Disaster Risk Management and Enhancement Project (DRMEP)

1. The Department of Disaster Management (DDM), under the Ministry of Disaster Management and Relief (MoDMR) of The People's Republic of Bangladesh (GoB) has currently applied for Japanese ODA loan for Disaster Risk Management and Enhancement Project-DRMEP (the Project) including the cost of this consulting service. The consultant will assist DDM in detailed designs and construction supervision and environmental issues; carry out preparation of the bidding documents prior to their issuance, help evaluate the bids in coordination with Local Government Engineering Department (LGED) and Bangladesh Water Development Board (BWDB).
2. This EOI invites international consultants and Joint Ventures (JV) with inputs from both international and local specialists who are interested to render the services as the Consultant under the Project;
3. The scope of the consulting services is as follows;

**Component 1: Reconstruction for Disaster Mitigation/Preparedness**

- 1) Detailed Design
- 2) Tender Assistance (Assistance in Pre-Qualification & Bidding Procedures)
- 3) Construction Supervision
- 4) Facilitation of Environmental and Social Consideration
- 5) Capacity Development and disaster mitigation.

**Component 2: Equipment for Emergency Response**

- 1) Detailed Design
- 2) Tender Assistance (Assistance in Bidding Procedures & preparing specifications)
- 3) Procurement, Installation, supervision and Operational Training

**Component 3: Quick and Effective Recovery and Rehabilitation**

- 1) Support to PCMU (Project Coordination & Monitoring Unit) consisting of MoDMR, DDM, LGED and BWDB activities to implement effective Disaster Risk Management
- 2) Detailed Design on infrastructure for recovery and rehabilitation
- 3) Advice for Construction Supervision
4. Applicants must submit the EOI with furnishing the following information including supporting documents and the formats as [Annexures].
  - 4.1 Consultant's Information
    - (a) Consultant's Registration Certificate
    - (b) Consultant's profile: i.e. management structure, number of employees (Architecture, Structural engineers, planner, environmental specialist etc.), areas of specialization, track record including list of all consulting services provided within last ten (10) years, etc.
    - (c) Summary of employment status regarding all full-time experts working in the firm for more than three years as per Form 3.
    - (d) Summary of financial status as per Form 4 supported by audited financial statements (balance sheet, profit & loss account, and cash flow statement) and annual reports for the last five years
    - (e) History of litigation in courts or any arbitration proceedings (if any)
    - (f) In case of JV, JV agreement or Memorandum of Understanding among the partners
  - 4.2 Consultant's Experience  
List of the technical or engineering consulting services for the following specific experiences with information as per Attachment 2.
    - (a) Experience of consulting services for flood or cyclone protection Embankment / Polder Construction Design, Supervision projects in last 10 (ten) years outside of its own country of the consultant (specially in south-Asian countries)
    - (b) Experience of consulting services for Road/ Bridge/ Culvert Construction Design, Supervision projects in last 10 (ten) years outside of its own country of the consultant
    - (c) Experience of Consulting services for detailed design, preparing specification and installation of Search and Rescue equipment, Early warning & VHF communication equipment and particularly marine rescue boat and marine fire fighting float
    - (d) Experience of consulting services for Tender Assistance last 10 (ten) years
    - (e) Experience of consulting services for Facilitation of Env. and Social Consideration
    - (f) Experience of consulting services for Design, construction supervision work funded by JICA, World Bank, ADB and other Development Partners in last 10 (ten) years
    - (g) Experience of consulting services for Disaster Recovery Planning
    - (h) Experience of consulting services for Planning of Disaster Risk Management/Governance
    - (i) Experience of Consulting Services on Knowledge Management and Capacity Building on disaster risk management.
5. The EOI as well as forms/supporting documents attached shall be written in English. Documents originally written in other than English shall be translated by an applicant (Notarized official translation) into English and attached to the original. In case of JV, the documents/information about working experience requested in Para 4.2 above for each member consultant is required.
6. A consultant shall be solely, and in case of JV all the member consultants shall be jointly and severally, liable for the entire performance of the Contract. The consultants shall remain responsible for the performance of the sub-consultant(s).
7. Forms of submission are posted on the DDM website (<http://www.ddm.gov.bd>) from 07/03/2017. Interested Consultants may download the document from above mentioned website and convey DDM of their interest in this EOI. Consultants shall submit one (1) original and four (4) copies of the EOI in sealed envelopes marked with "Detailed Design Tender Assistance, Construction Supervision and Other Related Services under the Disaster Risk Management and Enhancement Project (DRMEP)" with soft copy in DVD or CD-R. Proposals along with documentary evidences to support the required criteria should be submitted by 19/04/2017 on or before 12.00 noon (BST). Any application submitted later than the specified date and time or submitted through email/fax/mail will not be entertained.

**Address:**  
Office of the Project Director,  
Disaster Risk Management and Enhancement Project, 2<sup>nd</sup> Floor (Room No. 205)  
Department of Disaster Management (DDM)  
92-93 Mohakhali C/A, Dhaka-1212, Bangladesh.  
Phone: +880-29861113, Fax: +880-29860130, E-mail: pddrmep.ddm@gmail.com
8. Interested applicants may communicate with the Office of Project Director, DDM on office days during 10:00 to 12:00 hours BST or through e-mail for further information up to 07 days prior to the submission date of EOI.
9. DDM will not be responsible for any costs or expenses incurred by an applicant in connection with the preparation or delivery of EOI.
10. DDM reserves the right to accept/reject one or all EOIs or stop the process of approval at any stage, at its sole discretion without assigning any reasons and shall bear no liability whatsoever consequent upon such a decision.
11. Those EOIs submitted by applicants will be screened, and several consultants will be shortlisted on the basis of the marks obtained as per the criteria for the short list (Attachment 2). Only the top 3 to 5 short-listed consultants according to score will be invited to submit proposals to DDM. Consultants will be selected through Quality Based Selection (QBS). Regarding this selection of consulting services, the latest edition of "Guidelines for the Employment of Consultants" and "Standard Request for Proposals" of Japanese ODA Loans shall be followed. The contract with the consultant will be time-based.

  
(Abu Syed Mohammad Hashim)  
(Additional Secretary)  
Project Director

Disaster Risk Management and Enhancement Project (DRMEP)  
Department of Disaster Management