

Government of the people's Republic of Bangladesh
Department of Disaster Management
92-93 Mohakhali C/A, Dhaka-1212
www.ddm.gov.bd

Memo.51.01.0000.004.18.105.14. 858

Date: 22/12/2019

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of Mr. Abul Kalam Azad, Personal Assistant to the Director General (PA to DG), Department of Disaster Management to Participate in Regional Follow-up Workshop in Kathmandu, Nepal, from February 05-07, 2020 under the following terms and conditions:

- a. While participating in the course on journey to & from he will be treated as on duty.
 - b. He will draw this salary and allowance in local currency.
 - c. SIDA will bear all the expenses of the participations
 - d. He will leave Dhaka for Nepal on February 05, 2020 or on a nearer date and will leave Nepal for Dhaka on 07 February 2020 or on a nearer date
 - e. He will not be allowed to stay abroad more than the approved period.
 - f. He has to submit a report to the DDM within 07 days of return in the country.
02. This order is issued with approval of the competent authority.

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22.12.19
(Dr. Sangib Sutradhar)
Deputy Secretary
Deputy Director (Admin-2)
Phone: 02-9886017

Memo.51.01.0000.004.18.105.14. 858

Date: 22/12/2019

Copy forwarded for kind information and necessary action (Not according to seniority):

01. Secretary, Ministry of Foreign Affairs, Dhaka.
02. H. E. High Commissioner, The Royal Nepalese Embassy in Nepal.
03. H. E. High Commissioner, The Royal Nepalese Embassy in Dhaka.
04. Director General, Department of Disaster Management, 92-93 Mohakhali C/A Dhaka.
05. Director General, Immigration and Passports Department, Agargaon, Dhaka.
06. Director (Training & Admin), Department of Disaster Management, Mohakhali C/A Dhaka.
07. Director, Hazrat Shahjalal International Airport, Dhaka.
08. Deputy Director (Budget/Accounts), Department of Disaster Management, Dhaka.
09. General Manager, Foreign Currency Control Cell, Sonali Bank, Dhaka.
10. Programmer, Department of Disaster Management, Mohakhali C/A Dhaka (request to upload the GO in DDM'S website)
11. Mr. Abul Kalam Azad, Personal Assistant to the Director General (PA to DG), Department of Disaster Management, Dhaka.
12. Office Copy.

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22.12.2019.
(Dr. Sangib Sutradhar)
Deputy Secretary
Deputy Director (Admin-2)